

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 18<sup>th</sup> November 2016</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Cllr Jerry Wickham, Cllr David Jenkins, Cllr Russell Hawker, Cllr Gordon King (Wiltshire Council), Amanda Mcann (Westbury Town Council), Alison Irving (Dilton Marsh Parish Council), Sandy Lewis (Edington Parish Council), Spencer Drinkwater (Wiltshire Council) and Kirsty Rose (Wiltshire Council)		
	Apologies:	Pat Whyte, Liam Cripps, Mike Swabey and Keith Youngs		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Westbury Area Board meeting on the 4 <sup>th</sup> August 2016.  <a href="http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MIId=10141&amp;Ver=4">http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MIId=10141&amp;Ver=4</a>		
<b>3.</b>	<b>Financial Position</b>			
		The current budget remaining is £10,218. It was discussed that the CATG budget, if unallocated, may not carry over in to the 17/18 financial year, therefore the group are encouraged to		

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		allocate the remaining funding before the end of March 2016.		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Bratton Road, Westbury – Pedestrian Crossing request  <i>Priority 1</i>	Works package issued to contractor. Awaiting works start.	Area board to note	AB
b)	Issue <a href="#">4318</a> Yellow lines Eden Vale Road/Matravers Close junction  <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	AB
c)	Issue <a href="#">4484</a> Additional yellow lines Spur Road, Westbury  <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	
d)	Issue <a href="#">4448</a> and <a href="#">4435</a> Parking at junction of Slag Lane/Station Road  <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	
e)	Issue <a href="#">4429</a> Yellow Lines Sandalwood Road, Westbury Leigh Primary School  <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	

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f)	Issue <a href="#">4678</a> Waiting restriction request – Leigh Road, Westbury  <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	
g)	Issue <a href="#">4445</a> Vehicles obstructing pedestrian access to High Street  <i>Priority 3</i>	KR explained that Wiltshire Council would not be willing to take on the area of land in question as adopted highway. Land registry information suggest that the area in question is owned by a company that is no longer in existence and as such the land has been determined on disclaimer by the Treasury Secretary pursuant to Section 1013 of the Companies Act. This in effect means that the land has no current owner. As such, KR suggested that the CATG consider installing street furniture to the edge of the land to prevent parked vehicles from getting close to the rotunda and blocking the pedestrian route. It was agreed to install bollards to this effect	CATG allocated £1000 to fund bollard installation – to be ratified by Area Board.	AB
h)	Issue <a href="#">4541</a> Additional road markings to highlight pedestrian footway – Bratton  <i>Priority 4</i>	KR has visited the site and explored options for improving visibility of the pedestrian route. The route is marked with white lining denoting edge of carriageway. Coloured surfacing behind the marking is not recommended due to the small area making it difficult to lay the material and the number of turning movements into accesses which would result in significant wear and tear leading to a future maintenance liability.  CATG agreed that unfortunately no changes could be made and therefore no further action could be taken	Area board to note the update and item to be removed from issue system	AB
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Tower Hill, Dilton Marsh  <i>Substantive Scheme</i>	Residents raised concerns following letter drop prior to construction resulting in construction being put on hold. KR and JW met with residents and discussed concerns. KR to review design. Funding carried over to next financial year.	Area board to note the update	AB

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b)	Clivey to Clearwood, Dilton Marsh  <i>Substantive Scheme</i>	Works brought forward due to gap in construction programme. Currently underway (1 <sup>st</sup> November 2016).	Area board to note the update	AB
c)	Speeding on Leigh Park near Willoughby Close	Still awaiting metrocount data.	KR to chase metrocount information.	
d)	Issue <a href="#">4618</a> Speeding A350 Chalford Westbury	Metrocounts results identified an 85 <sup>th</sup> ile speed of 37.6mph making the site eligible for Community Speed Watch. The speeds are a slight reduction since a previous metrocount in 2013.  CATG discussed options for resolving speeding issues at Chalford. KR explained that previous police checks found that speeding occurred mostly on the uphill approach and previous collisions were also on that side of the carriageway. It was agreed that KR would investigate possible solutions and report back to CATG	KR to investigate solutions and report back	KR
e)	Issue <a href="#">4673</a> Provision of car parking spaces Queens Road, Westbury	Previous parking study circulated to Wiltshire Council members. The report was discussed and as it was previously determined that the CATG was unable to use its funding to provide additional parking in line with the following policy, it was agreed that no further action should be taken.  Parking Policy PS14 - Residents' overspill parking states; Requests for residents' overspill parking will be considered by the council on a case-by-case basis where there is a clear requirement and demand. All assessment and implementation costs would be charged to the scheme sponsor (e.g. residents'	Area board to note update and item to be removed from system	AB

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		association, parish/town council, etc).		
f)	Issue <a href="#">4698</a> – Speeding, The Mead, Westbury	<p>Metrocount results found that 85%th ile speeds were 37.4mph and therefore The Mead is suitable for Community Speed Watch. It was also agreed that the SID may be deployed on The Mead when it is in use to remind drivers of the speed limit.</p> <p>It was agreed that CSW and the SID would be deployed in the first instance and the situation reviewed at a later date</p>	Area board to note the update and item to be removed from list	AB
<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue <a href="#">4746</a> Road markings – Stormore into Red Pit, Dilton Marsh	The request for road markings to prevent parking opposite Red Pit was discussed. Cllr Wickham mentioned concerns from residents of Red Pit relating to the access onto the B3099. It was agreed that KR would look at optins for improving both access points into Red Pit and report back to CATG	KR to look into options and report back to CATG	KR
b)	Issue <a href="#">4788</a> Inappropriate parking – Arundel Close, Westbury	Cllr King explained that the school are currently updating their travel plan and have parking arrangements with the Co-op in place. This may need to be renegotiated with Lidl. Houses 16 – 22 experience difficulties due to parents parking at school times and it was felt that a parking restriction in this area would be beneficial . It was agreed that Cllr King would refer this to the town council for consideration as part of the Annual Parking Review programme.	Cllr King to refer to town council. Area board to note update and item to be removed from system	GK/AB
c)	Issue <a href="#">4803</a> Speed reduction measures – Slag Lane/Station Road/Frogmore Road, Westbury	It was agreed that a request would be made for 2 metrocounts – one on Slag Lane and one on Frogmore Road – in order to assess vehicles speeds. Previous count on Slag Lane found vehicle speeds to be in line with the speed limit.	KR to request metrocounts	KR

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d)	Issue <a href="#">4814</a> Traffic Calming measures – Bratton Road, Westbury	It was agreed that 2 metrocounts would be requested to determine vehicle speeds. 1 to be placed near the Laverton and a 2 <sup>nd</sup> near the terraced properties	KR to request metrocounts	KR
e)	Issue <a href="#">4837</a> Resurface footpath – Gibbs Close to Bitham Brook School, Westbury	Paul Millard (Rights of Way) provided a quotation for the works. Part of the path is adopted highway and part is by-way. CATG monies can be spent on the highway element only. The quote for resurfacing is £3100 for the highway section and £16,220 for the by-way section. PM is investigating funding options for the by-way section but the CATG is asked to consider funding the highway section. It was agreed that the CATG would allocate £3100 for the highway surfacing section. The town council are asked to consider a contribution to the by-way section.	CATG allocated £3100 – Area Board to ratify.  Town Council to consider contribution to the by-way element.	AB/TC
f)	Issue <a href="#">4842</a> – Dropped kerb request – Danvers Way, Bitham Park, Westbury	KR to contact issue raiser to discuss exact location of request	Area board to note KR to contact issue raiser	KR
<b>7.</b>	<b>Other items</b>			
a)	SIDS funding	AI asked if any CATG funding was available towards the cost of installing the SID at various locations. KR explained that the CATG budget is capital and as such can be used only for schemes that provide an improvement to an existing asset or provide an asset therefore the funding cannot be used for SID installation	Area board to note	
b)	Parking on grassed areas, Dilton Marsh	AI asked if CATG could consider measures such as landscaping to prevent parking on grassed areas in the village. KR said this was possible. AI to raise an issues via the area board issue system	Area board to note. AI to raise issue	AI

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c)	Freight Priorities	SD explained that the group will be asked at the next meeting to prioritise 2 routes for consideration as part of the freight management process in the next financial year. The group had previously prioritised C19 and B3098.	To note	
8.	<b>Date of Next Meeting: 13<sup>th</sup> January 2017 , 10:00 – The Laverton</b>			

### Westbury Community Area Transport Group

#### Highways Officer – Kirsty Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.  
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £6,118

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

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**6. Safeguarding implications**